



**UIL/Del Valle ISD Orientation and Training  
Session 1  
Wednesday, July 24, 2024 | 8:00 AM – 4:30 PM**

Dailey MS, Del Valle HS, Del Valle MS, Ojeda MS Coaches, and  
Del Valle ISD Athletics Staff

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**UIL/Del Valle ISD Orientation and Training  
Session 1  
Meeting Agenda**

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8:00 AM	<i>Meeting room open</i>	
8:30 AM	Welcome & Introduction to the Session	5 minutes
8:35 AM	Del Valle ISD Administration - Jonathan Harris, Acting Superintendent Del Valle ISD Operations - Steven Alves, Assistant Superintendent Transportation - Dan Lee, Director	60 minutes
9:35 AM	Break	10 minutes
9:45 AM	Child Nutrition - Mary Sheffield & Andrew Giles Del Valle ISD Police - Robert Vela, Chief Del Valle ISD Communications - Christopher Weddle, Executive Director	60 minutes
10:45 AM	Break	15 minutes
11:00 AM	Fundraisers & Activity Accounts - Athletics Staff Travel (Coaches, Students) - Athletics Staff Equipment & Inventory - Athletics Staff	60 minutes
12:00 PM	Lunch	60 minutes
1:00 PM	Introduction of Principals & <i>Principal Training</i> Student Affairs - Demarcus Tate, Director Requests for Leave/Absences - Paula Houston, Administrative Assistant	60 minutes
2:00 PM	Break	10 minutes

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2:10 PM	Camps, Leagues - Athletics Staff Facilities, Event Management, Rentals - Athletics Staff Update Laptops - Technology Staff	45 minutes
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2:55 PM	Break	10 minutes
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3:05 PM	UIL Portal Registration/CCP Training Civil Rights Training	60 minutes
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4:05 PM	Debrief Q&A	25 minutes
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4:30 PM	Adjourn	

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**Items Needed For This Session:**

1. Notebook/Paper
2. Pen
3. Laptops